**FY21 NOAA/NWS Tsunami Activities Grant Checklist**

**Applicant:**

**Reviewed by and date:**

**IntraNOAA Transfer item**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | With whom? | Narrative? | Budget? |
| (Y/N/NA) | (NCEI or PMEL) | (Y/N/NA) | (Y/N/NA) |

**Compliance with FY21 Tsunami Program Grant Guidance**

|  |  |  |
| --- | --- | --- |
| Guidance Item | Y/N/NA | Comment |
| Period of performance 9/1/2021 to 8/31/2022 only. |  |  |
| All tasks can be reasonably completed in 12 months? |  |  |
| No costs extend beyond 8/31/22, such as for siren maintenance or satellite time? |  |  |
| Up to 3, but not more than 3, linkages to *NTHMP 2018-2023 Strategic Plan* for each task? |  |  |
| Travel is detailed and assigned to correct object class based on who is traveling? |  |  |
| Personnel hours distributed across tasks appropriately? |  |  |
| If fringe benefits>35%, breakdown provided? |  |  |
| No funds that may benefit an employee of the Federal Government (travel, meals, etc.)? |  |  |
| No laptop computers, LCD projectors, printers, computer hardware? |  |  |
| If a task is for a tsunami hazard assessment of any type, statement of support is provided by an emergency manager (see allowable activity #12.) |  |  |
| If a task includes social media ads, a cost estimation and cost breakdown is provided. (#14) |  |  |
| No mobile app development costs? |  |  |
| Siren costs not exceed $250,000? |  |  |
| If a task includes a license for GIS, it is only for one license, and if shared with other hazards, the amount requested is 50% of annual license fee. (see allowable activity #16b) |  |  |
| Any item(s) not on allowable list or disallowed? |  |  |
| Does the budget-by-task on the spreadsheet equal the budget-by-task on the project narrative? |  |  |
| If NICRA, no add’l F&A costs? |  |  |

**Required FY21 Pre-Application Documents**

|  |  |
| --- | --- |
| Document required | Included? Y/N |
| Project Narrative |  |
| Prime Budget Workbook |  |
| Sub Budget Workbook |  |
| Budget Explanation |  |
| Endorsement Form |  |
| Data Management Agreement |  |
| NEPA Statement |  |
| Self Evaluation Checklist |  |
| NICRA |  |
| CV or Resume of PIs and grant-funded personnel provided? |  |

**Subcommittee Initiated Activities or Subcommittee Work Plan Activities**

|  |  |  |
| --- | --- | --- |
| Task #/Title | MMS/MES/WCS | Comments |
|  |  |  |
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**Dependency on NOAA grant and leveraging**

|  |  |  |
| --- | --- | --- |
| Task #/Title | 100% tsunami-related? (Y/N) | If no, are leveraged resources identified? Comment |
|  |  |  |
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