1. Welcome and call meeting to order: Chair Grant Cooper
   The Chair called the meeting to order at 8:30 am

2. Roll Call:

Alaska
   **Mr. Dan Belanger**, Alaska DHS/Emergency Management, Anchorage, AK
   Dr. Dmitry Nicolsky, University of Alaska, Fairbanks, AK

American Samoa
   **Mr. Meauta Mageo**, American Samoa Dept of Homeland Security, Pago Pago, AS
   Ms. Elinor Lutu-McMoore, American Samoa WSO, Pago Pago, American Samoa

California
   **Mr. Kevin Miller**, California Office of Emergency Services, San Francisco, CA
   Mr. Rick Wilson, California Geological Survey, Sacramento, CA

Commonwealth of Northern Mariana Islands
   **Mr. Jonathan Villagomez**, CNMI Dept. of Homeland Security, Saipan, MP

East Coast States
   **Mr. Ed Fratto**, Northeast States Earthquake Consortium, Wakefield, MA
   Dr. Jim Kirby, University of Delaware, Newark, DE
   Dr. Stephen Grilli, University of Rhode Island, Kingston, RI

Guam
   No representatives

Gulf Coast States
   **Mr. Brad Baker**, Santa Rosa County, Milton, FL
   Dr. Juan Horrillo, Texas A&M University at Galveston, Galveston, TX

Hawaii
   Dr. Kwok Fai Cheung, University of Hawaii, Honolulu, HI
   **Mr. Kevin Richards**, Hawaii Emergency Management Agency, Honolulu, HI

Oregon
   **Dr. Jon Allan**, Oregon Dept. of Minerals and Geology, Newport, OR
   **Dr. Althea Rizzo**, Oregon Emergency Management, Salem, OR

Puerto Rico
   **Dr. Liz Vanacore**3, Univ. of Puerto Rico at Mayagüez, Mayagüez, PR

U.S. Virgin Islands
   **Ms. Denise Lewis**, Virgin Islands Territorial EMA, St. Croix, VI

Washington
   **Mr. Maximilian Dixon**, Washington Emergency Mgmt Division, Camp Murray, WA
   **Ms. Corina Allen**, Washington Division of Natural Resources, Olympia, WA

NOAA
   Mr. Mike Angove, Tsunami Program, NOAA/NWS Headquarters, Silver Spring, MD
   **Dr. Grant Cooper**, NWS Western Region Director, Salt Lake City, UT
   Ms. Marie Eble, NOAA Pacific Marine Environmental Lab, Seattle, WA
   Ian Sears, NOAA/National Weather Service HQ, Silver Spring, MD
   Lewis Kozlosky, NOAA/National Weather Service HQ, Silver Spring, MD
   Dr. Laura Kong, NOAA/NWS Intl Tsunami Information Center, Honolulu, HI

FEMA
   **Mr. Mike Mahoney**, FEMA Headquarters, Washington, DC
   **Ms. Amanda Siok**, FEMA Region X, Lynnwood, WA

USGS
   **Ms. Stephanie Ross**, U.S. Geological Survey, Moffett Field, CA
   **Dr. Nate Wood**, U.S. Geological Survey, Portland, OR

30 present, 11 state votes (min 7); 5 Fed votes (min 4). Quorum requirement met.

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1 Coord. Comm member, NOAA employee, non-voting
2 Guest, one-time, non-voting
3 Alternate for primary CC member (guest)
4 Regular guest, non-voting status
5 Ex-officio, non-voting member
3. Minutes of Coordinating Committee meeting of November 12, 2019.

The Chair called for approval of the minutes of the August 23, 2019 Coordinating Committee meeting. With no dissention, the minutes were approved by acclamation.

4. Chair’s Announcements

Cooper: Welcome Ian Sears as NTHMP Administrator
SEARS: Happy to be a part of the team, I’m here to help.

5. Updates from NTHMP entities

- Mitigation & Education Subcommittee
  Kevin Miller reported on Subcommittee meetings for the week.
  MES meeting notes – link.

- Mapping & Modeling Subcommittee
  Jon Allan reported on Subcommittee meetings for the week.
  MMS meeting notes – link.
  Jon Allan recommended Grant Cooper write a letter to chair of America Society of Civil Engineers 7-16 Tsunami Loads and Effects sub-committee requesting sharing of model and map tsunami data used to define the 2500 year scenario.
  Wilson: you want a letter out and signed on 7 Feb
  Allan: if possible
  Cooper: Legal Review may be needed and it may take longer

- Warning Coordination Subcommittee
  No report out

- Island Caucus
  Island Caucus meeting notes – link.
  Kevin Richard reported on Islands Caucus meeting
  Happy to have a new rep, Meauta Mageo, from American Samoa
  The committee had approved the terms of reference – to be approved by the coordinating committee virtually.

- Mitigation & Recovery Planning Work Group (MRPWG)
  MRPWG annual plan – link.
  Rick Wilson stated he solicited and received feedback for the vision and planned activities.
  Developed an annual plan with four activities:
• Guidance for Maritime mitigation
• Guidance for Use and Communication of Probabilistic Tsunami Hazard Analysis and Other Hazard Products
• Guidance for Debris Plans Related to Tsunamis
• Guidance for Funding Strategies for Mitigation and Recovery Products

6. Warning Coordination Subcommittee discussion

CC members discussed the importance of the work this subcommittee should be doing and the activity needs to be resurrected.
ACTION: Angove to come back with a plan to the CC

7. NTHMP Gap analysis task group

No Progress on latter half of the year
Allan: Extension requested
Cooper: proposed 3 month extension
Allan: asked for 6 month extension
Cooper: called for a vote for a 6 month extension.
Vote: 6 month extension approved

8. Confirm frequency and schedule of NTHMP CC

The following dates are tentatively confirmed: March 17, May 19, July 21, September 15, and November 17.
The next meeting will be at 3pm EST on March 17, 2020

9. NTHMP 2020 Annual Meeting in downtown Sacramento. (300 J Street Sacramento, CA 95814)

The meeting will be held the week of July 20th at the Holiday Inn.
The Holiday Inn had appropriate meeting space.
The week of July 20 worked for most CC members.
The planning committee includes:
• Sears
• Rizzo
• Wilson
• Richards
• Miller
10. The CC agreed to delay discussions/elections for subcommittee, Island Caucus, and Work Group leadership until the Annual Meeting. This is just a reminder on what to plan for regarding leadership transitions that will occur in the summer.

   No Discussion

11. Evaluation of *NTHMP 2018-2023 Strategic Plan* Progress

   Overall, the Strategic plan is appropriate.
   Some discussion regarding Social Science.
   Address the social science concerns with a couple hours in the summer meeting.
   ACTION: Sears to work social sciences into Annual Meeting agenda.
   Allen: Consider updating the NTHMP Logo

12. Old Business

   Allen: Any more discussion about advisory?
   Angove: No based on the last time we met, we made a case through NWS Leadership to not change the term advisory.
   Lutu-McMoore: This is an ongoing concern this week.
   Vanacore: This is not the first time we had this problem:
   ACTION: Sears to work this into the summer meeting Agenda

13. New Business

   Movie night at the annual meeting

14. Adjourn

   The meeting was adjourned by the Chair at 9:55am PST.
   Next meeting will be Tuesday, March 17, at TBD EST.

   Respectfully submitted,

   Ian Sears
   NTHMP Administrator