Aimee Devaris called the meeting to order at 4:05pm PT.

Three things to discuss but not make formal decisions today due to short notice and not all CC members being present. These items will be included on the NTHMP CC meeting agenda for September 17 at 3pm ET.

Consider changes to NTHMP Rules of Procedure:

1. Membership of Coordinating Committee. Current NTHMP CC members are from: AK, HI, WA, OR, CA, Gulf of Mexico States, East Coast States, USVI, and PR with 2 members representing 3 Pacific Islands.

   Issue being presented is “are we being fair regarding participation by the Pacific Islands?”

   Kevin Richards added that he has been serving as the Pacific Caucus leader. By involving them at this level, it will serve two purposes: 1) get them more involved; 2) justice – if we do it for one group of islands (Caribbean) then we should do it for all islands.
Charles said that the NTHMP should support CC participation based on risk. Clearly the Pacific Islands have some tsunami risk.

Stephan Grilli brought up that there is work being done to determine national tsunami risk. Paula Dunbar is doing the number-crunching on the number of tsunami deaths, injuries, and damage. Also tsunami sources are being included for the Assessment. Perhaps should we wait to decide this matter when the National Tsunami Assessment is released (anticipated January, 2014) and its results can be considered?

Aimee: will use the Assessment to drive the decision. This will be brought up for a vote, but not until the Assessment is released and its data can be considered.

2. Subcommittee members – can they observe CC meetings? Are CC meetings to be exclusive?

Tim Walsh: that was past practice, but not for any other reason.

Grilli: consider allowing subcommittee members to observe CC meetings when they occur in person, but not on conference calls.

Biasco: allow subcommittee Co-Chairs who are not CC members to observe CC conference calls. Rick agreed.

Aimee approved: Subcommittee co-chairs who are not CC members will be invited to observe CC conference calls from now on and should be added to email distribution list.

3. Where will location for NTHMP Annual Meeting be?

Let’s consider – AMS meeting will be February 2 – 6, 2014. Aimee must attend that meeting, so she would prefer the NTHMP meeting not conflict with it.

We should settle on dates/location at the next CC meeting. Would be a good idea to be at a NOAA (or Federal) facility since group travel approval is so difficult when hotel expenses for meeting rooms must be considered.

Send suggestions to Aimee.

Paul suggested that for grant review process, January would be the best month to meet.

Meeting ended at 4:30pm PT.