

**Meeting Minutes of the National Tsunami Hazard Mitigation Program  
Coordinating Committee  
June 21, 2010  
Pasadena, CA**

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**Attendees:**

**NOAA/NWS** – Vickie Nadolski, National Weather Service Deputy Assistant Administrator  
**NOAA/NWS** – Jenifer Rhoades, NOAA Tsunami Program Coordinator/NTHMP Program Administrator  
**NOAA/NWS** – Paul Whitmore, Director, West Coast/Alaska Tsunami Warning Center  
**AK** - Erv Petty – Homeland Security State of AK  
**CA** – Jim Goltz, California Emergency Management Agency  
**CA** – Rick Wilson, California Geological Survey  
**DHS/FEMA** – Tamra Biasco  
**OR** – Althea Turner, Oregon Emergency Management  
**WA** - Tim Walsh, Washington Division of Geology and Earth Resources  
**WA** – John Schelling, Washington Emergency Management  
**USGS** – David Oppenheimer  
**USGS** – Craig Weaver  
**Gulf Coast States** – Juan Horillo, Texas A&M  
**Gulf Coast States** – Charles Williams, Alabama Emergency Management Agency

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## **Minutes**

### Call to Order and Role Call

Jen Rhoades, NTHMP Program Administrator, provided the agenda for the meeting and conducted role call for meeting attendees.

### Opening Remarks

Vickie Nadolski opened the meeting. Vickie informed the group that she is returning to her position as the National Weather Service Western Region Director. She will continue on as the NTHMP Chair.

### Updates from Sub-Committees

- Mitigation and Education Sub-Committee
  - Tamra Biasco and Jen Rhoades introduced Frank Gonzalez to the Group. Frank provided an overview of the MES' Risk Assessment Proposal to the NTHMP-CC and briefly answered questions. **Action: NTHMP-CC to submit any additional questions they have about the proposal to Jen by Friday, June 25, 2010. Jen will then work with Frank to have those questions addressed.**
  - Jen reported on the status of the NTHMP Baseline Survey. The survey will be conducted this calendar year to develop a national baseline of tsunami education, awareness, and preparedness activities. An MES review panel reviewed proposals submitted for this effort, and found they did not contain satisfactory information to make a decision on which proposal to award. The review panel is working with NOAA AGO to submit questions to the bidders in the hopes to better qualify the bidder's capabilities. If this does not result in satisfactory responses, the contract will be re-bid. The MES still expects to be able to conduct the survey this calendar year.
  - The development of the National Broadcaster's Guidebook is on track. A first draft of the Guidebook is out for review by the TWCs and the media. The MES expects to complete the MES review and approval by October 2010, and gain the NTHMP-CC's approval by November 2010. The Final Guidebook is expected to be published along with a media tour by January/February 2011.
  - The IBC Building Code Proposal that was briefed at the NTHMP Meeting in January was approved by the IBC. The code will take effect in 2012. This is the very first tsunami building code to be incorporated into the IBC. Jen applauded Mike Mahoney's efforts to complete this action on the behalf of the NTHMP.
  - The contract to develop the Education Plan is currently being processed by the NOAA Contracts Office. A request for proposals has not been issued at this time, but it is expected in the next few weeks.

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- Warning Coordination Sub-Committee. Paul Whitmore provided an update on the WCS Actions:
  - The PTWC Advisory Change took effect on April 1, 2010. The WC/ATWC and PTWC Advisories are now consistent products.
  - The South Pacific Tsunami Assessment has been published. Paul Whitmore distributed the website where the Assessment is located to the WCS a couple of weeks ago. The report can be found at <http://www.weather.gov/os/assessments/index.shtml>
  - Upcoming Tsunami Exercises
    - LANTEX11 and CARIBEWAVE11 will be combined exercises. They are scheduled for March 23, 2011, and will simulate an event very similar to the 1867 U.S. Virgin Islands' Tsunami.
    - PACIFEX11 is not scheduled at this time. There was an issue with holding PACIFEX11 on the same day as the End-to-End Tests in California and Alaska, so alternate dates are being looked at for the exercise.
    - PACWAVE10 – An International Pacific Exercise has not been scheduled at this time, and Paul indicated he has not heard if there was a final decision regarding if the exercise will be held this year.
  - The WC/ATWC Breakpoint Changes will be effective on August 3, 2010. This change will result in the WC/ATWC's removal of marine zones from its Pacific Tsunami Warning, Watch and Advisory (W/W/A) Products. The WC/ATWC will also convert its Pacific W/W/A breakpoints in the U.S. to the Public/Land/Zone boundaries to ensure that its breakpoint match the Public/Land/Zone boundaries along Alaska and the West Coast.
  - The WCS has not made any progress on the NTHMP Tsunami Response Plan; however, a team has been formed to begin to work on the plan.
- Mapping and Modeling Sub-Committee – Rob Witter will distribute a summary of the April 2010 MMS Meeting to the NTHMP-CC.

## 2011 NTHMP Annual Meeting Location

Three suggested locations were discussed: San Juan, PR; Seattle, WA; and Portland, OR.

**ACTION:** Jen and Vickie will review the meeting location options, and let the NTHMP-CC know the location in August.

## NTHMP Repository

Jen mentioned the contract award to design and develop the NTHMP Repository has been awarded. The contractor is currently developing an inventory of the NTHMP related materials in coordination with NTHMP Members. NTHMP-CC Members should have or will be contacted soon to discuss the inventory with the contractors. At a minimum, high level requirements are expected to be delivered to the NTHMP-CC in January 2011.

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FY10 Grant Award Status and FY09 Extensions

Jen reported on the status of FY10 Grant Awards

- All but one FY10 allocation for the multi-year grants have been approved. Jen has notified FY10 Grant allocation recipients, via email, that they need to accept their FY10 allocations.
- All of the new FY10 Grant Awards have been submitted to NOAA's Grant Office. Jen expects those grants to be awarded by August 1, 2010.

Jen discussed the process to request an extension for the FY09 Tasks for multi-year grants (FY09-FY12):

- A request to extend the period of performance for a multi-year grant (e.g., a grant awarded in August 1, 2010 with an expiration date of July 31, 2013), does not need to be submitted to NOAA Grants On-line.
- Grant recipients **do** need to revise their FY09-12 Project Plans that were submitted as part of the Grant application process last year. For instance, if you are going to change a milestone delivery date from July 31, 2010 to October 31, 2010. You will need to update your project plan to reflect these changes and then submit your revised project plan to me. A justification for the extension to your FY09 milestone(s) must be noted in your project plan.
- Revised Project Plans are due to Jen by July 15, 2010.

Travel Reimbursements

Jen apologized for the delay in travel reimbursements from the January Annual NTHMP Meeting. She explained that a majority of this is related to the new Travel Management system. Part of the problem is that the approvers are not are not informed when a voucher for invitational travel has been sent for approval; this was an issue her office uncovered while investigating the delay in the reimbursements. Jen's office has instituted procedures to track each travel reimbursement and authorization through the process to ensure both tickets and reimbursements are issued in a timely manner.

Revised NTHMP Strategic Plan

Jen distributed a revised NTHMP Strategic Plan earlier in June. The Strategic Plan was revised to address the GAO Action to update the NTHMP Strategic Plan to 'ensure that all the components are fully developed, in particular, that they include effective strategies and performance measures for all goals, including those for the TsunamiReady program'.

John Shelling made the nomination to approve the revised strategic plan, Charles Williams seconded the motion, and the motion was approved.

Adjournment

The next NTHMP-CC Telecon will be held by early August.

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Vickie Nadolski closed the meeting.