

Dear colleagues,

We are looking forward to seeing you during some or all of the meetings related to the National Tsunami Hazard Mitigation Program (NTHMP) in Boulder, Colorado. Here are all the logistical details you would ever want to know:

#### 1. If arriving by air

We recommend using Green Shuttle. Make a reservation in advance here:

<http://greenrideco3.hudsonltd.net/res?USERIDENTRY=BOLNTHMPAM&LOGON=GO>

Another alternative is the Regional RTD bus, Route AB or ABA, at \$9 one-way. More information, schedule, and location of airport pickup is here:

<http://www3.rtd-denver.com/schedules/getSchedule.action?runboardId=161&routeType=9&routeId=AB&serviceType=3>

A map of the meeting location and Boulder area is here:

<http://nws.weather.gov/nthmp/2016annualmeeting/#map>

#### 2. Agendas

Updated meeting agendas are on the NTHMP website, here:

<http://nws.weather.gov/nthmp/2016annualmeeting/index.html>

There have been tweaks and changes to agendas, so make sure you download the most current edition for the meetings you will be attending.

#### 3. Dress

Dress is business casual. Suits & ties, jackets, or dresses not necessary. Comfortable walking shoes or boots that are “weather-resistant” are a good idea. The walk from the hotel to the meeting location may be wet and/or icy. Please wear footwear that can provide traction as well as comfort.

#### 4. Weather

Expect the weather to be cold. Snow is in the forecast for Monday evening and Tuesday. Be prepared; bring a warm water-repellant coat and hat and comfortable boots for walking to and from the meeting. It will be very cold after dark.

This is a link to the NWS Boulder weather. Check it a few days before you leave so you know what to pack and expect:

<http://forecast.weather.gov/MapClick.php?lat=40.014986457000475&lon=-105.27054557699967#.VpQAiFLG-PU>

If there is unfavorable weather, please check the site status page before making your way to the meeting: <http://www.boulder.doc.gov/status.html>

## 5. Name tags

Name tags have been prepared for everyone attending any of the NTHMP meetings. Please make sure your name and meeting(s) you will be attending are correct on this list:

<http://nws.weather.gov/nthmp/2016annualmeeting/attendees.html>

If any corrections are required, please inform Rocky Lopes. If your name does not appear on the list, let him know immediately.

Please, no meeting crashers: due to security requirements at the building where we are meeting, we cannot accommodate additional people who may want to attend or "sit in" on any of these meetings without pre-registering with Rocky Lopes first.

See Rocky for your name tag at the first meeting you will be attending. It will have color codes on it for the meetings you will be attending, and will facilitate entry into our meeting spaces.

## 6. Security

Entering Federal Site:

- If you are not a Federal employee with a government badge you must stop in the visitor's center at the entrance to the site to obtain a temporary badge. A badge will then be issued for you for the whole week.
- If you are in a car and without a federal badge, they will want to check your car.
- You should not have to stop at the entrance visitor center after your first day on campus.

You must bring an acceptable I.D. with you to check in at the visitor center.

I.D. requirements are as follows:

- NOAA – If you have a NOAA CAC, please bring it to use for building entry
- Federal Government employee or contractor – please bring your Government agency ID
- Non U.S. citizens: you must have been pre-cleared as a Foreign National Guest. Let Rocky Lopes know if your pre-clearance has not been done for you. Bring your passport
- U.S. citizens (not Feds) : A veteran's ID works great – if you have one, use it. Otherwise, a driver's license from most territories/states will work. Driver's licenses from these states/territories are NOT acceptable to clear NOAA Security because many licenses from these areas are not compliant with the Real I.D. Act: American Samoa, Arizona, Louisiana, Minnesota, New Hampshire, and New York. If your driver's license is from any of these locations, then also bring your passport.

## 7. Meeting locations and times (all times Mountain Standard Time)

All meetings are in the NOAA David Skaggs Research Center Building, 325 Broadway, Boulder, Colorado. There are several federal buildings on campus. For a map of where the NOAA building is please see here: <http://www.boulder.doc.gov/gifs/bldrmap.gif>

If you are driving, please park in upper lot on the west side of the NOAA building. Do not park in any marked or reserved spaces. If you are walking, enter through the main front door. Your name will be on a list with security.

NTHMP/USGS Workshop, facilitated by NTHMP's Mapping and Modeling Subcommittee. Benchmarking Workshop -- Monday February 1, 8:30am to 4:30pm, and Tuesday February 2, 9:30am to 2:30pm.  
Room: **GB124** Outreach Classroom

Mitigation & Education Subcommittee -- Tuesday, February 2, 9:45am to 12:00noon  
Room: **1D403** PSD Conference Room

Warning Coordination Subcommittee -- Tuesday, February 2, 1:00pm to 5:00pm  
Room: **1D403** PSD Conference Room

Annual Meeting -- Wednesday February 3, 8:30am to 4:30pm and Thursday February 4, 8:30am to 12:00 noon  
Room: **GC402** Main Auditorium

NTHMP Grantees Meeting -- Thursday February 4, 1:00pm to 5:00pm  
While this is an open meeting, this session is optional for those who do not receive NTHMP grants.  
Room: **GC402** Main Auditorium

NTHMP Coordinating Committee Meeting -- Friday February 5, 8:00am to 11:00am  
Room: **GB124** Outreach Classroom

## 8. Wifi

Wifi may be available on a limited basis. We'd rather, though, that you concentrate on the meeting and not be distracted by your computer or phone, thanks.

Wifi is available free inside hotel rooms at the Best Western Boulder Inn.

## 9. Lunch and Snacks

Lunches will be on your own each day. There is a small cafeteria in the building and a few locations for hearty souls that are walkable.

## 10. Invitational travel

If you have been provided invitational travel (NTHMP CC members) and have made airline reservations through Sato, your ticket will be issued a few days before travel commences. Don't worry -- you have a guaranteed reservation; you will get your tickets.

## 11. Group Dinner

A self-pay group dinner is planned for Wednesday evening, February 3 at 6:00 pm at [Bohemian Biergarten](#) - 2017 13th Street, Boulder, CO. More information will be provided at the meeting, including final RSVPs.

## 12. Cancellations

If you cannot attend meetings for which you have pre-registered, you are responsible for canceling reservations made for you. If provided invitational travel, contact Sato immediately and then also notify [Debra.Greeley@noaa.gov](mailto:Debra.Greeley@noaa.gov) and me.

The Best Western Boulder Inn has a 3-day advanced notice cancellation policy. If you cancel with less than 3 days notice or don't show up, you are liable for one night's room and tax charged to your credit card. Contact the hotel directly by phone to cancel and request a cancellation number.

## 13. More information

Information about these meetings, maps and agendas can be found on the NTHMP website here: <http://nws.weather.gov/nthmp/2016annualmeeting/index.html>

Let Rocky Lopes know if you have more questions. We all look forward to seeing you in Boulder!

Sincerely,

Rocky

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